

APPENDIX A

George Mason University
Graduate School • Fairfax, Virginia 22030-4444

**Application for
Graduate School Assistantship**

**Personal
Information**

Forward this form directly to the department in which you want as Assistantship.
Please attach a resume if is not already part of your Application.

--	--	--	--	--	--	--	--	--	--

Social Security Number (required)

Last or Family Name	First	MI	Maiden or Other
Street			Apt. No.
City		Zip Code	
(H) _____	(W) _____		
Area Code and Telephone No.		Area Code and Telephone No.	

**Type of
Assistantship
Sought**

Master's Doctorate Program _____

Type of assistantship requested:

<input type="checkbox"/> GTA - Graduate Teaching Assistantship: teaching or instructional support	<input type="checkbox"/> AI- Assistant Instructor: teaching courses unrelated to student's degree program
<input type="checkbox"/> GRA - Graduate Research Assistantship: research or instructional support	<input type="checkbox"/> GITA - All teaching/research assistants in the School of Information Technology and Engineering (SITE)

Length of appointment requested:

<input type="checkbox"/> Academic year (August 16 - May 15)	<input type="checkbox"/> Spring semester (January 1 - May 15)
<input type="checkbox"/> Fall semester (August 16 - December 31)	<input type="checkbox"/> Summer semester (May 16 - August 15)

Have you previously held a graduate assistantship at GMU? Yes No If yes, when and for how long _____

Do you have a master's degree? Yes No Doctoral degree? Yes No If yes, field _____

**Additional
Information**

Should you be offered an assistantship, as an employee of the university, the following information is requested by the Office of Human Resources for statistical reporting purposes.

Sex <input type="checkbox"/> Male	Date of Birth _____	Ethnic Group/Race <input type="checkbox"/> American Indian	<input type="checkbox"/> Hispanic
<input type="checkbox"/> Female	Month/Day/Year _____	<input type="checkbox"/> Black (non-Hispanic)	<input type="checkbox"/> Caucasian
Check one:		<input type="checkbox"/> Asian or Pacific Islander	<input type="checkbox"/> Other _____
<input type="checkbox"/> U.S. Citizen	<input type="checkbox"/> Permanent Resident Alien (including applicants for political asylum or refugee status)	<input type="checkbox"/> Other (specify visa status) _____	

For all non-U.S. citizens: country of birth _____

International students: what is your native language? _____ List TOEFL score _____

I understand that my graduate admission application will be the primary source of information in the consideration of my assistantship application.

Upon request, I will furnish any additional information. If my native language is not English, I must have a minimum TOEFL score of 600 and I must take the SPEAK test (with a minimum score of 230) to have primary responsibility for a class or lab.

Master's Students - I understand that I cannot be employed in a full-time position outside the university during my appointment as a graduate assistant, and I agree to take a minimum of 6 credit hours per semester. If appointed part time, I agree to take at least 3 credit hours per semester. (Exception: student who have less than 6 hours to complete their degree and graduate.) I realize that I must earn at least \$4,000 in the academic year to be eligible for in-state tuition rates.

Doctoral Students - I understand that I cannot be employed in a full-time position outside the university during my appointment as a graduate assistant and that I must be registered for a minimum of 6 credit hours of course work per semester to be eligible for tuition waiver.(Exception: student who have less than 6 hours to complete their degree and graduate.) I realize that I must earn at least \$4,000 in the academic year to be eligible for a tuition waiver.

I understand that my enrollment will be monitored on the last schedule adjustment day and that my stipend check will not be issued until I am enrolled for the minimum number of hours required.

Signature of Student _____	Date _____
----------------------------	------------

NOTE TO ACADEMIC DEPARTMENT: ATTACH GTR/GRA DEPARTMENTAL APPOINTMENT FORM. 21